The London Association of Funeral Directors

Certificate in Funeral Arranging & Administration

*** NEW for 2018 - a course in St Alban's, Hertfordshire ***

Launched in 2007, the LAFD Certificate in Funeral Arranging & Administration has been designed specifically as a qualification for those in the frontline of funeral service.

Course alumni have been drawn from a variety of funeral service backgrounds: from those with several years of experience to relatively new staff and from the smallest to the largest member firms.

Taught by David Hall DipFD (NAFD Approved Tutor), the class-based course requires a commitment of 12 weeks, involving eleven weekly evening seminars and some private study time, followed by a 90 minute written examination formed of short answer and multiple choice questions.

Topics covered include:

- The Work of the Funeral Director
- The First Call and Caring for the Deceased
- Registration and Coroners' Procedure
- The Law and Practice of Cremation and of Burial
- Funeral Rites and Procedure for the Funerals of Children
- Financial considerations and DWP arrangements
- Arranging the funeral
- Client Care

Successful students are presented with a display Certificate and are permitted to use the post-nominal 'CertFAA' to indicate their qualification.

NB: Students must comply with minimum attendance requirements to be eligible for the examination
(9 of 11 seminars including the compulsory Client Care unit)

The course cost of only £525 per student includes all course materials and the examination.

To meet member demand, the next course will be held at
St Paul's Church Halls, Blandford Road, St Albans, Hertfordshire,
commencing on 10th January 2018, with the examination on 28th March 2018
seminars are held in the evening, from 6.30 to 9pm

Enquiries, and applications, should be directed to the Course Administrator, LAFD Secretary,

Judith Williams: secretary@lafd.org.uk tel: 07776 995335

Application forms may be downloaded from the LAFD website http://lafd.org.uk/education