



The London Association of Funeral Directors

LAFD Certificate in Funeral Arranging & Administration

Launched in 2007, the LAFD Certificate in Funeral Arranging & Administration has been designed specifically as a qualification for those in the frontline of funeral service.

Course alumni have been drawn from a variety of funeral service backgrounds: from those with several years of experience to relatively new staff and from the smallest to the largest member firms.

The class-based course, comprises eleven weekly evening seminars, followed by a 90 minute written examination formed of short answer and multiple choice questions.

Topics covered include:

- The Work of the Funeral Director
- The First Call and Caring for the Deceased
- Registration and Coroners' Procedure
- The Law and Practice of Cremation and of Burial
- Funeral Rites and Procedure for the Funerals of Children
- Financial considerations and DWP arrangements
- Arranging the funeral
- Client Care

**The next course (Course O) commences on 20th September 2017,
with the examination on 6th December 2017.**

Taught by David Hall DipFD (NAFD Approved Tutor),
the course cost of £525* includes all course materials and the examination.

**Course fee may be subject to small revision, if necessitated by cost increases*

NB: Students must comply with minimum attendance requirements to be eligible for the examination.

Successful students are presented with a display Certificate and are permitted to use the post-nominal 'CertFAA' to indicate their qualification.

For enquiries, or a course application form, please contact the Course Administrator,

LAFD Secretary, Judith Williams: secretary@lafd.org.uk tel: 07776 995335

www.lafd.org.uk